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| **Audience: SBPT** | **Date: 1/7/16** |
| **Time/Location: 8:00 Art Room** | **Facilitator(s)Jackett** |
| **Materials:**  | **Minutes: Coddington****Time Keeper: Gurney** |

Present: Debbi Jackett, Nancy Coddington, Crystal Gurney, Analy Cruz-Phommany, Caterina Leone-Mannino, Marissa DeMario

Absent: Ron Boyd, Marie Rice, Nancy Case, Bill Cronmiller

Other: Kirsten Barclay

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| **Time/Minutes** | **Agenda Item** | **Discussion/Notes/Action Item(s)** |
| **8:00 1min.** | Approval of Minutes | Minutes approved. |
| **8:01 1min.** | Approval of Agenda | Agenda approved. |
| **8:02 2 min.** | PD Approvals | None |
| **8:04 1 min.***(completed at 8:10))* | Staff Updates | New PreK teacher started 1/4/16 Ms. OwenMr. McKelvey moved to PreK Para Room 116T. Gauther parent volunteer is going to interview for PreK 3 positionMs. Watson Intervention in Library started 1/4/162 Spec Ed positions open New bilingual resource teacher began 1//4/16 Mr. BeharJessica Ellis moving from Math teacher to RR teacher beginning 2/1/16 not confirmed at this point through HCI |
| **8:05 2 min.***(completed at 8:15)* | ILT Updates (every meeting) | ILT met 1/6/16 summarized meeting from cohort 2Organizational picture/chart What items are stand aloneUpdate Instructional Focus and translate into Spanish Woke on mastering 2 point rubric same as NYS rubricIdentify building wide graphic organizer will discuss in grade levels what is currently being usingGrade level agenda being modified to focus on Learning Targets, Unpacking Learning Targets, and Checking for UnderstandingMoving towards Teacher Led Schools Implementing Teacher Leaders will be discussed more as part of  |
| **8:07 2 min.**(completed at 8:17) | DL Updates (1st week)/ Safety/Community Partners (3rd week) | Mayra Ortiz came to DL meeting on 1/5/1620 hours of time available to work on instruction developing units/thematic approach to instruction |
| **8:09 5 min.** | Hot Topic/ Current Issue |  |
| **8:14 10 min.** | SIG Continuation Plan/ Receivership Updates | Re staffing regardingLeone and Jacket met with RTA over breakAdministration met over break to begin to brainstorm ELA/Math/SS/Science/SEDHL, Instructional Planning, Parent Engagement, etc. what will next year look like in these areas(What is decision making body look like) There will need to be discussion around these ideas.Discussion regarding timeline for re-interviewing needs to take place prior to transfer dayBell time determination for next year Leone meeting 1/8/16Course Requirements for 16-17 school Leone met 1/6/16  |
| **8:24 5 min.** | New Business-  |  |
| **8:29 1 min.** | Set agenda for next meeting – continue for next SBPT meeting  |  |