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| **Audience: SBPT** | **Date: 1/7/16** |
| **Time/Location: 8:00 Art Room** | **Facilitator(s)Jackett** |
| **Materials:** | **Minutes: Coddington**  **Time Keeper: Gurney** |

Present: Debbi Jackett, Nancy Coddington, Crystal Gurney, Analy Cruz-Phommany, Caterina Leone-Mannino, Marissa DeMario

Absent: Ron Boyd, Marie Rice, Nancy Case, Bill Cronmiller

Other: Kirsten Barclay

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| **Time/Minutes** | **Agenda Item** | **Discussion/Notes/Action Item(s)** |
| **8:00 1min.** | Approval of Minutes | Minutes approved. |
| **8:01 1min.** | Approval of Agenda | Agenda approved. |
| **8:02 2 min.** | PD Approvals | None |
| **8:04 1 min.**  *(completed at 8:10))* | Staff Updates | New PreK teacher started 1/4/16 Ms. Owen  Mr. McKelvey moved to PreK Para Room 116  T. Gauther parent volunteer is going to interview for PreK 3 position  Ms. Watson Intervention in Library started 1/4/16  2 Spec Ed positions open  New bilingual resource teacher began 1//4/16 Mr. Behar  Jessica Ellis moving from Math teacher to RR teacher beginning 2/1/16 not confirmed at this point through HCI |
| **8:05 2 min.**  *(completed at 8:15)* | ILT Updates (every meeting) | ILT met 1/6/16 summarized meeting from cohort 2  Organizational picture/chart What items are stand alone  Update Instructional Focus and translate into Spanish  Woke on mastering 2 point rubric same as NYS rubric  Identify building wide graphic organizer will discuss in grade levels what is currently being using  Grade level agenda being modified to focus on Learning Targets, Unpacking Learning Targets, and Checking for Understanding  Moving towards Teacher Led Schools  Implementing Teacher Leaders will be discussed more as part of |
| **8:07 2 min.**  (completed at 8:17) | DL Updates (1st week)/ Safety/Community Partners (3rd week) | Mayra Ortiz came to DL meeting on 1/5/16  20 hours of time available to work on instruction developing units/thematic approach to instruction |
| **8:09 5 min.** | Hot Topic/ Current Issue |  |
| **8:14 10 min.** | SIG Continuation Plan/ Receivership Updates | Re staffing regarding  Leone and Jacket met with RTA over break  Administration met over break to begin to brainstorm ELA/Math/SS/Science/SEDHL, Instructional Planning, Parent Engagement, etc. what will next year look like in these areas  (What is decision making body look like) There will need to be discussion around these ideas.  Discussion regarding timeline for re-interviewing needs to take place prior to transfer day  Bell time determination for next year Leone meeting 1/8/16  Course Requirements for 16-17 school Leone met 1/6/16 |
| **8:24 5 min.** | New Business- |  |
| **8:29 1 min.** | Set agenda for next meeting – continue for next SBPT meeting |  |